

ACEI

Association for Childhood Education
International
17904 Georgia Avenue, Ste. 215
Olney, MD 20832 USA
(301) 570-2111 • (301) 570-2212 fax • (800) 423-3563

Call for Presentations

Annual International Conference & Exhibition

*Children at the Crossroads:
Educating All To Move Forward*

March 18-21, 2009
Westin Michigan Avenue
Chicago, IL



Apply NOW to present at this unique professional development experience!

- ✓ Share ideas with a global audience of respected educators
- ✓ Learn about new education materials and approaches
- ✓ Support quality standards – become an ACEI/NCATE reviewer
- ✓ Improve the lives of children by supporting children's rights
- ✓ Invest in your future – earn university level professional credit

Who Will Attend:

Classroom Teachers, Administrators, Principals, School Board Members, Teacher Educators, College Students, Child Care Personnel, Parents, Other Caregivers

Preliminary Program*

Wednesday	Thursday	Friday	Saturday
Concurrent Sessions Opening General Session Exhibit Hall Opening Reception	Concurrent Sessions New Member Orientation Town Meeting Global Forum	Concurrent Sessions Business Meeting Global Sharing Fair/Global Issues Symposium Illinois Night	Concurrent Sessions <i>Hall of Excellence</i> <i>Hall of Celebration</i> Closing General Session

*Program is subject to change without notice. Please visit www.ACEI.org for complete schedule.

Invitation To Submit Proposals

The Program Committee invites presentations at the **2009 ACEI Annual International Conference & Exhibition**. All proposal topics must relate to the Conference theme and/or one of these specific subtopics:

- a) **This We Believe: Taking a Stand for Children and Families** (categories: advocacy issues; accountability; professional responsibility; action opportunities),
- b) **Collaboration: Working Across Disciplines To Benefit Children and Families** (categories: inclusive education—adaptations for ELL, special education; transitions—interactions between early childhood and elementary teachers; resource staff; community organizations as partners in education),
- c) **Best Practices: Providing Opportunities for All Children To Reach Their Potential** (categories: intervention—support for children with challenging behaviors; beyond literacy—curriculum for math, science, social studies, and the arts; integration models—connections across curriculum; family partnerships—collaborative models; encouraging a positive attitude towards education),
- d) **Educating Children To Be Moral** (categories: teaching children values; resolving conflicts peacefully; reaching children who have been in violent situations; discussing current events with children; making schools safer),
- e) **Children Growing Every Which Way** (categories: play; accepting diversity; social and emotional development; nature education).

Students and first-year teachers are encouraged to work with their instructors to prepare a proposal for presentation in a special *Student Presenter Track*. Such proposals should be marked *Student Presenter* and will be reviewed independently. **Only those proposals postmarked by the deadlines indicated will be considered.**

Deadlines

Concurrent Sessions	June 1, 2008	Research Sessions	June 1, 2008
Virtual Presentations	Dec. 15, 2008	Global Sharing Fair	Oct. 31, 2008
<i>Hall of Excellence</i>	Jan. 1, 2009	<i>Hall of Celebration</i>	Feb. 1, 2009

Review Process

Proposals are subject to a “blind” peer review by two members of the appropriate ACEI committee and the committee chair. The reviewers’ comments are forwarded to the Program Committee.

Notification Schedule

Concurrent Sessions	Sept. 2008	Research Sessions	Oct. 2008
Virtual Presentations	Jan. 2009	Global Sharing Fair	Nov. 2008
<i>Hall of Excellence</i>	Jan. 2009	<i>Hall of Celebration</i>	Feb. 2009

Selection Criteria

There are always far more proposals submitted than the program can accommodate. The Program Committee must often reject papers, some of excellent quality. The number of papers accepted is determined by the size of the conference program, which is limited by available meeting space. The Committee, therefore, seeks topics that focus clearly on today’s issues and the concerns of classroom teachers. The proposal’s originality; its relationship to the Conference theme; and the clarity of its objectives, organization, and methods of presentation are factors considered. The Committee also seeks to achieve an appropriate distribution of age levels addressed, as well as a professional and geographic distribution of program participants. Minority involvement in program sessions is strongly encouraged.

Rules of Participation

1. No one may submit more than **two** proposals, either as a presenter or co-presenter of a session.
2. Persons whose proposals are accepted must present at the time scheduled by the Program Committee.
3. ACEI strives to keep the meeting affordable for classroom teachers and prospective teachers. **Therefore, presenters are required to register for the ACEI Conference. Presenters must preregister by October 31, 2008.** Presenter registration is indication of your intent to participate.
4. ACEI does not underwrite the expenses of presenters.

5. If a presenter has a commercial product(s) or service to promote, this may be done by purchasing space in the Exhibit Hall. Presenters who have purchased space in the Exhibit Hall may invite conferees to visit their booth, but **they may not make or solicit sales during the session.** Contact the ACEI Conference Department for information about exhibiting.

Categories of Proposals

There are four categories of proposals for ACEI Conferences:

- I. CONCURRENT SESSIONS** — Workshops will be 25 minutes (or multiples thereof) in length.
- II. RESEARCH SESSIONS** — There are four session formats to which selected proposals will be assigned. You may specify a preferred format, or leave that assignment to the discretion of the review committee. The four formats are:
 1. **Highlighted:** Featured sessions that may be presented during a 30- to 40-minute time frame. There may be as many as four (4) Highlighted Sessions selected.
 2. **Roundtables:** These papers may be research “in-progress,” but may also be completed works. This is a more informal session with several papers presented during a 20- to 30-minute time frame and grouped according to emerging “themes.”
 3. **Forum:** Papers presented in the forum are 10 minutes in length, followed by five minutes of questions and answers.
 4. **Posters:** These research papers are presented through the use of visual displays and printed materials for distribution, as well as through a verbal explanation. This format is similar to that of a “gallery” in which attendees view and discuss the presentations within 1 to 2 hours. See “Poster Sessions” below for more information.
- III. VIRTUAL PRESENTATIONS** — A Virtual Presentation is an on-line presentation that should demonstrate both techniques of electronic presentation media and content of interest to the ACEI Conference audience. Presentations will be available only to registrants of the ACEI 2009 Annual International Conference. Proposals will be reviewed based on both appropriateness of content and creativity of presentation. Visit our Web site for more information (www.ACEI.org).
- IV. POSTER SESSIONS** — Poster sessions, including Research Posters, are presented visually on a 48" x 48" white presentation board (provided by ACEI) that is displayed on a draped 6' table. Presenters may choose to pre-assemble their presentations prior to arriving at the Conference, using their own materials. This format is similar to that of a “gallery” in which participants stroll through the collection of posters, examining and discussing the presentations within 1 to 2 hours. Presenters are encouraged to remain near their poster to provide explanation in a one-on-one dialogue with participants. Handouts about the presentation are encouraged, and it is suggested that 200 copies be prepared for distribution. In addition to the Research Posters, there are three (3) categories of **POSTER SESSIONS** presented at the ACEI Conference:
 1. **Hall of Excellence** — The *Hall of Excellence* recognizes and honors outstanding preschool and elementary school classroom teachers. Through poster presentations, teachers share their best classroom ideas and practices with a large, professional audience of educators from around the world.
 2. **Global Sharing Fair** — The purpose of the Fair is to provide an opportunity for educators from countries outside the USA to share information and ideas. Proposals will be selected based on content and contribution to the global spirit of the Conference. All Branches and individual educators are invited to share their programs and activities designed to enhance learning for children from infancy through early adolescence.
 3. **Hall of Celebration** — The *Hall of Celebration* provides the opportunity for ACEI Branches to exhibit their “Week of the Classroom Teacher” celebration activities.

General Submission Requirements

Only proposals adhering to the guidelines & postmarked, or electronically date-stamped, by the deadline for each category, will be considered/reviewed. All categories of proposals **must** include the following:

1. One (1) copy of a cover sheet that includes: name, complete mailing address, daytime and home phone numbers, fax number, and E-mail address for **each** person presenting during the session. (Also include *Student Presenter Track* on the cover if proposal is submitted by a student or first-year teacher.) To ensure a “blind” review, **this information must not appear any other place in the proposal**. Information that in any way identifies the presenter(s) **may not** be included in the body of the proposal; this could disqualify the proposal from consideration. **The title of the proposed session must be included on the cover sheet. All proposals must include appropriately labeled sections containing the following information:**
2. **Title** of proposed session.
3. A highlighted **Main Thrust** of the proposal (25 words or less), to be included in the *Conference Program Book* if your proposal is accepted. See below for other specific content requirements.
4. **Electronic submission** of proposals is strongly encouraged. Attached files must be **virus free** in either Microsoft Word or rich text format. Submit to Conference@ACEI.org. **TWO (2) stamped, self-addressed envelopes per presenter** (unstamped if presenter is outside the U.S.) **must be sent to the address below via regular mail**, on the same day the proposal is submitted electronically.
5. **For proposals submitted via regular mail:** One (1) hard (paper) copy in Microsoft Word or rich text format. Also enclose **TWO (2) stamped, self-addressed envelopes per presenter** (unstamped if presenter is outside the U.S.).
6. All proposals must be postmarked or electronically date-stamped no later than the deadlines indicated. **All proposals EXCEPT those for Virtual Presentations and those for the Hall of Celebration should be addressed to:**

Sent Via E-Mail

Conference@ACEI.org

Sent Via Regular Mail

(Include Name of Proposal Category)

ACEI — 2009 Conference
17904 Georgia Avenue, Ste. 215
Olney, MD USA 20832

Specific Submission Requirements

Concurrent Sessions

Submission Deadline: June 1, 2008

In addition to the items listed in the **General Submission Requirements**, all Concurrent Session proposals must contain the following:

1. Brief description (200-500 words maximum), typed and double-spaced, noting the purpose and scope of your presentation.
2. A highlighted **Main Thrust** of the proposal (25 words or less), **including three (3) learning outcomes**, to be included in the *Conference Program Book* if your proposal is accepted.
3. **Audio/Visual Equipment** needs. Presenters will be provided an overhead and screen at no cost. More elaborate A/V needs (cassette and CD players, VCRs, and video display {LCD} equipment) *will be provided entirely at the presenter's expense*. **Presenters must indicate and pay for A/V needs by the October 31, 2008, registration deadline.**
4. **Length of Time**. Regular presentations will run for 25 minutes (or multiples thereof). If necessary, indicate specific time or date needed to give your presentation. ACEI will try to accommodate such requests, but cannot guarantee specific placement.
5. **Subject Area**. Choose **ONLY ONE** category for review purposes: a) Infancy, b) Early Childhood 1—Preschool, c) Early Childhood 2—Kindergarten, d) Early Childhood 3—Primary Grades, e) Later Childhood, f) International/Intercultural, g) Teacher Education (content is of interest to those involved in the education of future teachers).

Research Submissions

Submission Deadline: June 1, 2008

In addition to the items listed in the General Submission Requirements, all Research Session proposals must include the following:

1. In addition to addressing the Conference theme and/or one of the subtopics, Research Proposals should focus on at least one of the following **Emphasis Areas**: a) Middle-Level Education, b) Teacher Education (content is of interest to those involved in the education of future teachers), c) Action Research, d) International/Global Issues. This year, we encourage students to submit their research proposals to the committee. During the conference, a special session will be held for these student-initiated research presentations.
2. **Description** of the research, limited to three (3) single-spaced, typewritten pages, including:
 - a) **Abstract** — 100-200 words maximum.
 - b) **Research Question** — Identify research question(s) studied.
 - c) **Rationale** — Provide a rationale for the study and relate it to findings. Identify how previous findings suggest this study is important.
 - d) **Methodology** — Describe the approach and procedures used to answer the question. Describe the subjects.
 - e) **Analysis** — Describe how the data were analyzed.
 - f) **Findings** — Identify the findings.
 - g) **Implications** — Discuss the implications for future research and classroom practice or educational policy.
3. Specify a **Preferred Format** (Highlighted, Roundtables, Forum, or Poster), or leave assignment to the discretion of the review committee. (See Research Sessions opposite page.)

Virtual Presentations

Submission Deadline: December 15, 2008

In addition to the General Submission Requirements, all Virtual Presentation Proposals must include the following:

1. A **Description of the Technologies** involved in the presentation. Proposal must include information for any additional downloads participants would need to participate in the session (e.g., Acrobat Reader).
2. **Subject Area** (choose **one** most appropriate category for review purposes): a) Infancy, b) Early Childhood 1—Preschool, c) Early Childhood 2—Kindergarten, d) Early Childhood 3—Primary Grades, e) Later Childhood, f) International/Intercultural, g) Teacher Education (content is of interest to those involved in the education of future teachers).
3. All Virtual Presentation proposals are to be submitted to: jblackwe@iupui.edu. Notification of acceptance of Virtual Presentation proposals will be via E-mail. All Virtual Presentation presenters must be registered for the Conference to have their presentation available to Conference attendees.

Global Sharing Fair

Submission Deadline: October 31, 2008
(Friday, March 20 — Presentation Date)

Hall of Excellence

Submission Deadline: January 1, 2009
(Saturday, March 21 — Presentation Date)

Hall of Celebration

Submission Deadline: February 1, 2009
(Saturday, March 21 — Presentation Date)

There are no items required in addition to those listed in the General Submission Requirements for Global Sharing Fair, Hall of Excellence, and Hall of Celebration proposals. The *Hall of Excellence* Guidelines also apply to Global Sharing Fair proposals and are available online at the ACEI Web site (www.ACEI.org) or upon request from the ACEI Conference Department. Call (800) 423-3563 or (301) 570-2111, ext. 12; fax: (301) 570-2212; or send an E-mail to: Conference@ACEI.org.

The *Hall of Celebration* presentations are intended **exclusively** to depict activities for “Week of the Classroom Teacher” celebrations.

Submit ONLY Hall of Celebration proposals to:
2009 ACEI Conference, ACEI Week of the Classroom Teacher
17904 Georgia Ave., Ste. 215, Olney, MD 20832

ACEI

Association for Childhood Education International

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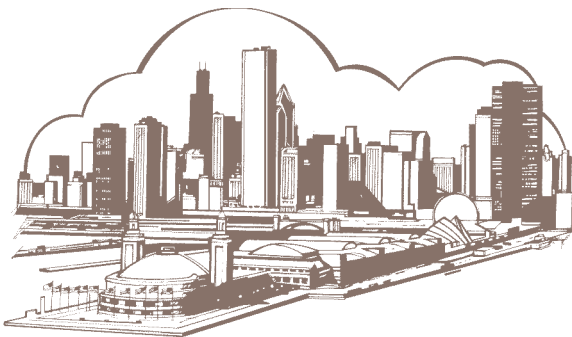
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